

MINUTES OF MEETING OF KINGSBURG TRI-COUNTY HEALTH CARE DISTRICT BOARD OF DIRECTORS

Date: November 14, 2018
Time: 4:00 p.m.
Place: Kingsburg City Council Chambers
1401 Draper Street
Kingsburg, CA 93631

Members Present:

Arlie Rogers, Chairman
Glenn Snyder, Vice-Chairman
Lejf Knutson, Member
Tiffany Dix, Member

Also Present:

Moses Diaz, Attorney
Shereme Watson, Administrative Clerk, Deputy Secretary

Members Absent:

Lori Sanders, Secretary/Treasurer

Item #1: Call to Order and Roll Call

The meeting was called to order by Chairman Rogers at 4:04 p.m. Members Rogers, Snyder, Knutson, and Dix are present. Member Sanders is absent. There is a quorum to conduct business.

Item #2: Public Comment

There was no public comment.

Items #3 and 4: Approval of Consent Calendar

Lejf Knutson made a motion to approve all items on the Consent Calendar. Second by Glenn Snyder.

Ayes: Rogers, Snyder, Knutson, Dix

Noes: None

Absent: Sanders

Abstain: None

Item #5: Closed Session

The board adjourned to closed session at 4:30 p.m., and returned at 4:39 p.m.. Member Lori Sanders arrived at meeting at 4:34 p.m. during closed session.

Item #6: Report to Public on Closed-Session Items

There was no report to the public on closed-session items.

Item #7: Review and Approve Audited Financial Statement for FY 17-18

Rick Jackson presented the Audited Financial Statement for FY2017-2018. Rick complemented the board on having a clean balance sheet and that all bills were paid right away. Motion to approve the Audited Financial Statement for FY2017-2018 was made by Lejf Knutson. Second by Glenn Snyder.

Ayes: Snyder, Rogers, Knutson and Dix

Noes: None

Absent: Sanders

Abstain: None

Item #8: Follow-up Discussion on Independent Contractor vs District Employee

Arlie Rogers reported that Lori Sanders reached out to see what it would cost the board to carry worker's comp insurance on Shereme Watson. The quote, which has not been yet received in writing, was approximately \$1,500 a year. Discussion was held on possible outsourcing payroll to a CPA firm or having a board member appointed to be the HR person. Arlie advised Shereme that he will get with her the end of the week and discuss an employee agreement, an employee handbook and other documents that are required by California law for an employer to provide to an employee. Item was tabled for further discussion at the December or January meeting.

Item #9: Destruction of files on Records Destruction Spreadsheet

Lejf Knutson made a motion to approve destruction of files as noted on the destruction spreadsheet. Second by Tiffany Dix.

Ayes: Rogers, Snyder, Knutson, Dix

Noes: None

Absent: Sanders

Abstain: None

Item #10: Reports and Other Items of Interest

Glenn Snyder gave his farewell speech, thanking the board for allowing him to serve for the past 10 years. Due to the election in November, Snyder lost his seat as an incumbent on the board. He thanked the board and was happy that while serving on the board he was able to see the district bring Crestwood and Valley Health Team to the community of Kingsburg. He was also grateful that the board had accomplished creating and implementing a Grant Policy Procedure and

working on bringing an urgent care to Kingsburg. The board offered him best wishes in his future.

Item #11: Consultant Reports and Updates

Moses Diaz informed the board that all incoming board members, elected during the elections, would need to take their oaths by noon on December 5th per election codes. He advised that counties have 30 days from the date of the election to certify their results. Incoming board members will be sworn in during a ceremony at the December board meeting.

Moses Diaz also advised that all board members, who will be leaving their seats, need to complete a Form 700 within 30 days of their last day of office.

Item #12: Adjournment

Adjourned at 4:40 p.m. to the next regularly scheduled meeting to be held on December 12th, at 4:00 p.m.

Respectfully submitted,

Shereme Watson, Deputy Clerk