

MINUTES OF MEETING OF KINGSBURG TRI-COUNTY HEALTH CARE DISTRICT BOARD OF DIRECTORS

Date: November 18, 2020
Time: 4:00 p.m.
Place: Kingsburg Tri-County Health Care District
1425 Marion Street
Kingsburg, CA 93631

Members Present:

Arlie Rogers, Chairman
Lejf Knutson, Vice-Chairman
Lori Sanders, Secretary
Tiffany Dix, Treasurer
Gary Nelson, Member

Also Present:

Moses Diaz, Attorney
Shereme Watson, Administrative Clerk, Deputy Secretary

Members Absent:

None

Item #1: Call to Order and Roll Call

The meeting was called to order by Chairman Rogers 4:03 at p.m. Members Rogers, Knutson, Sanders, Dix, and Nelson were present. There was a quorum to conduct business.

Item #2: Public Comment

Todd Thompson, who is running for the board, had questions about election results and the certification process. Shereme Watson was able to inform him of the timeline and process should he win a seat on the board.

Items #3 and 4: Approval of Consent Calendar

Member Nelson made a motion to strike paragraph two on item #7: Update and potential action on request for up-to-date list of landscaping areas-of-concern at Crestwood Healing Center on the October 14, 2020 minutes. Motion not seconded; motion failed.

Member Nelson then made a motion to strike paragraph two and include the recorded dialog to thoroughly reflect the discussion held on item #7: Update and potential action on request for up-to-date list of landscaping areas-of-concern at Crestwood Healing Center. Second by Member Dix. Recorded minutes are available by calling the Kingsburg Tri-County Health Care4 District at 559.897-5841.

Ayes: Rogers, Knutson, Sanders, Dix, Nelson

Noes: None

Absent: None

Abstain: None

Member Nelson made a motion to approve the ratification of expenditures and pending bills since the last meeting. Second by Member Dix.

Ayes: Rogers, Knutson, Sanders, Dix, Nelson

Noes: None

Absent: None

Abstain: None

Item #5: Closed Session

Nothing to report, no action taken.

Item #6: Resolution in response to COVID-19, review/ratification of expenditures and continuation of related determination of local emergency

Member Sanders informed the board of a immediate need expressed to her by Reggie Gerkie, president of the Herb Night Community Center (formerly the Young Life Building). The center is serving low-cost nutritional lunches to high school students each Friday, and desires to provide more nutritional meals, as well as lower the current \$5 per student cost. Reggie will be sending member Sanders a list of the meals the center would be able to provide with financial assistance from the district.

Member Nelson was against the idea, and feels meals such as this should be served at and by the high school. He expressed concern about getting students in and out of the center in this COVID-19 season. Member Sanders reminded him that this is a project taken on by the community center, and has nothing to do with the high school. She also informed the board that high school students are currently attending in AM and PM sessions, with an hour between the two.

Member Nelson asked if anyone on the board has reached out to Traver Elementary School about available funds. Member Rogers said that Steve Ramirez, the principal, is aware.

Lejf Knutson made a motion to give an amount of up to \$15,000, payable in three payments of \$5000 each, to be determined by need, to the Herb Knight Community Center, and accept amendment number 9. Second by Lori Sanders.

Ayes: Rogers, Knutson, Sanders, Dix

Noes: Nelson

Absent: None

Abstain: None

#7: Update and potential action on request for up-to-date list of landscaping areas-of-concern at Crestwood Healing Center

Moses Diaz updated the board on the response received from Laurie Schrum, general counsel for Crestwood, in regard to the board's concerns. Member Sanders took pictures of landscaped areas still needing attention at the facility, which were shared with each board member. These photos will be provided to Ms. Schrum in order to inform the administration with Crestwood that the landscaping and irrigation system is still lacking proper maintenance and upkeep in several areas, contrary to their response letter.

Moses Diaz and Member Sanders will keep the board updated on all progress.

Item #8: Update and potential action on request to SCO for audit partner rotation waiver

Shereme Watson provided an update to the board regarding her conversation with Ms. Bush with the State Controller's Office. Ms. Bush advised that the request for audit partner rotation was under review and that due to COVID the review process was taking longer because they are working remotely.

Chairman Rogers asked if Shereme, since she has a working relation with Ms. Bush, could reach out again and request when we might know have a response and advise them that we need to have our annual financial audit completed in order for the district to proceed with renewal of the D&O Insurance. Shereme will follow up and report back to the board.

Item #9: Review draft administration clerk procedural manual

Shereme Watson and member Sanders updated the board on the process of the manual. Moses Diaz informed the board that he isn't able to be the keeper of passwords, and suggested we place them in a safe deposit box at the bank.

Shereme and member Sanders hope to have a draft to the board by the December 2020 meeting.

Item #10: Board member reports, updates and items of interest

Member Sanders shared that she has seen progress with the KYBA project. The ground has been laser leveled and light posts have been delivered to the site.

Item #11: Consultant reports and updates

Shereme Watson provided an election update consisting of the timeline for Form 700's to be filed, for current, incoming and outgoing board members. Once the district receives certification of election results from Fresno County, the incumbents, and/or newly elected board member, will be sworn in before noon on December 4, at the district office.

Member Rogers asked Shereme to follow up on all necessary 2021 calendar year training dealing with the Brown Act and required ethics training for all board members.

Item #12: Adjournment

The meeting was adjourned at 5:20 p.m. The next regularly scheduled board meeting will be on Wednesday, December 8, 2020 at 4:00 p.m.

Respectfully submitted,

Lori Sanders, Secretary