

MINUTES OF MEETING OF KINGSBURG TRI-COUNTY HEALTH CARE DISTRICT BOARD OF DIRECTORS

Date: February 28, 2018
Time: 4:00 p.m.
Place: Kingsburg City Council Chambers
1401 Draper Street
Kingsburg, CA

Members Present:

Arlie Rogers, Chairman
Glenn Snyder, Vice Chairman
Judy Bibb, Secretary
Lori Sanders, Treasurer
Lejf Knutson

Also present: Attorney Moses Diaz

Item #1: Call to Order and Roll Call

The meeting was called to order by Chairman Rogers at 4:03 p.m. Members Rogers, Snyder, Bibb, Knutson and Sanders are present. There is a quorum to conduct business.

Item #2: Public Comment

There was no public comment.

Items #3: Approval of Minutes of Prior Meeting

Glenn Snyder made a motion to approve the Minutes of the December 13, 2017, meeting. Second by Judy Bibb.

Ayes: Snyder, Rogers, Bibb, Knutson and Sanders
Noes: None
Absent: None
Abstain: None

Item #4: Approval and Ratification of Expenditures Since Last Meeting and Pending Bills

Lori Sanders made a motion to approve and ratify the expenditures and pending bills since the last meeting. Second by Lejf Knutson.

Ayes: Bibb, Rogers, Snyder, Knutson and Sanders

Noes: None
Absent: None
Abstain: None

Arlie Rogers recused himself from the presentation by Dan Ward citing a business relationship with Dan Ward and stating he will receive no monetary benefit regarding the presentation by Dan Ward. Arlie left the meeting room at 4:43 p.m. and Vice Chairman Glenn Snyder took over as chair of the meeting.

Item #5: Presentation on Tele-Medicine by Dan Ward of Ahart Benefits

Dan Ward explained tele-medicine and the benefits to the district residents should the Board proceed with providing this service to all district residents.

Arlie Rogers returned to the meeting at 5:04 p.m. and resumed as chair of the meeting.

Item #6: Approval of Destruction of Files on Records Destruction Sheet

Motion made by Lejf Knutson to approve the resolution to destroy the records as noted on the Records Destruction Spreadsheet. Second by Glenn Snyder.

Ayes: Snyder, Rogers, Bibb, Knutson and Sanders
Noes: None
Absent: None
Abstain: None

Item #7: Review and Update of District By-Laws and Financial Policy and Procedures

Changes to the Financial Policy and Procedures were discussed. Moses will prepare a corrected version to the next meeting.

Changes to the By-Laws were discussed. The hiring of an Executive Director was discussed. Arlie will speak to Steve Ramirez regarding recommendations for an Executive Director. The matter will be discussed again at the March meeting.

Item #8: Rescheduling Grant Awards Timeline

The Board has received grant request forms from the City and KCAPS. Shereme will forward grant request forms to entities that have previously requested District funds. The Board discussed extending the deadline to receive grant requests and action thereon for the year 2018 only.

A motion was made by Glenn Snyder to extend the deadlines is as follows:

To extend the acceptance of grant requests from May 1 to June 30, 2018;

To extend action on the grant requests by the Board from the June board meeting until the August Board meeting; and

To extend the notification of grant awards from the June meeting to the September meeting.

Second by Lejf Knutson.

Ayes: Snyder, Rogers, Bibb, Knutson and Sanders

Noes: None

Absent: None

Abstain: None

Item #9: Update and Status of Insurance Costs and Self-Insurance

Nothing to report at this time.

Item #10: Update and Status of District Website and Landing Page. Consider Resolution Forming Committee

Todd Towsley presented a sample of the flyer and survey. There was a discussion regarding the flyer and survey form and changes were made.

A motion to ratify the ad hoc website committee consisting of Arlie Rogers and Lori Sanders was made by Lejf Knutson. Second by Glenn Snyder.

Ayes: Snyder, Rogers, Bibb, Knutson and Sanders

Noes: None

Absent: None

Abstain: None

Item #11: Ad Hoc Committee Report on Op-Ed Piece, Survey and Flyer. Consider Resolution Forming Committee

Judy Bibb advised that the Op-Ed Piece had been published in the local newspaper.

A motion to ratify the ad hoc survey committee consisting of Judy Bibb and Lori Sanders was made by Lejf Knutson. Second by Glenn Snyder.

Ayes: Snyder, Rogers, Bibb, Knutson and Sanders

Noes: None

Absent: None

Abstain: None

Item #12: Discussion and Approval of ATM/Debit Card for the District

This matter was discussed. Attorney Diaz pointed out the potential problems with an ATM/debt card. This matter was put on hold until further discussion with the District auditors.

Item #13: Board Member Reports, etc.

Arlie advised that he has talked to the COO at Valley Health Team regarding having extended operating hours at the clinic which the District would help to support financially. VHT will prepare a cost presentation for us.

Item #14: Consultant Reports and Updates:

None

Item #15: Adjournment

Meeting adjourned at 5:48 p.m. to the next regularly scheduled meeting to be held March 14, 2018, at 3:00 p.m.

Respectfully submitted,

Judy Bibb, Secretary