

MINUTES OF MEETING OF KINGSBURG TRI-COUNTY HEALTH CARE DISTRICT BOARD OF DIRECTORS

Date: March 14, 2018
Time: 3:00 p.m.
Place: Kingsburg City Council Chambers
1401 Draper Street
Kingsburg, CA

Members Present:

Arlie Rogers, Chairman
Glenn Snyder, Vice Chairman
Judy Bibb, Secretary
Lori Sanders, Treasurer
Lejf Knutson

Also present: Attorney Moses Diaz

Item #1: Call to Order and Roll Call

The meeting was called to order by Chairman Rogers at 2:55 p.m. Members Rogers, Snyder, Bibb, Knutson and Sanders are present. There is a quorum to conduct business.

Item #2: Public Comment

There was no public comment.

Items #3: Approval of Minutes of Prior Meeting

Glenn Snyder made a motion to approve the Minutes of the February 28, 2018, meeting. Second by Lejf Knutson.

Ayes: Snyder, Rogers, Bibb, Knutson and Sanders
Noes: None
Absent: None
Abstain: None

Item #4: Approval and Ratification of Expenditures Since Last Meeting and Pending Bills

Judy Bibb made a motion to approve and ratify the expenditures and pending bills since the last meeting. Second by Lori Sanders.

Ayes: Bibb, Rogers, Snyder, Knutson and Sanders

Noes: None
Absent: None
Abstain: None

Item #5: Approval of Destruction of Files on Records Destruction Sheet

There is nothing ready to approve. This item was put over to the April meeting.

Item #6: Review and Approval of District Financial Policy and Procedures

This matter was discussed and minor changes were noted. A motion was made by Lejf Knutson to approve the District Financial Policy and Procedures with the changes noted. Second by Glenn Snyder.

Ayes: Snyder, Rogers, Bibb, Knutson and Sanders
Noes: None
Absent: None
Abstain: None

Item #7: Update and Status of District Website and Landing Page

The landing page with the health survey is up and running.

Flyers have not yet been delivered by the post office. There is a question regarding the cost of postage for the flyers Shereme will send to those outside the 93631 zip code. Arlie will draft an e-mail to Towsley regarding him paying for the postage and to determine a staff contact at Towsley's office. Lori Sanders had not had a response from Towsley regarding the website. Arlie will address the website with Towsley. Lori will check into FIVERR for creating our own website.

Item #8: Review and Vote on LAFCo Special District Selection Committee Election

Arlie discussed this matter. Motion by Judy Bibb to vote for David Cehrs of the Kings River Conservation District. Second by Lori Sanders.

Ayes: Snyder, Rogers, Bibb, Knutson and Sanders
Noes: None
Absent: None
Abstain: None

Item #9: Discussion and Consideration of Updated District By-Laws

Moses Diaz addressed this matter. A motion to approve the updated by-laws was made by Lejf Knutson. Second by Glenn Snyder.

Ayes: Snyder, Rogers, Bibb, Knutson and Sanders

Noes: None
Absent: None
Abstain: None

Item #10: Discussion and Consideration of Potential Creation of a Part-Time Executive Director Position

The Board discussed this issue. Questions were asked and answered. Shereme will obtain job descriptions used by other small districts and report back at the April meeting. No action taken.

Item #11: Update on Prepaid Card vs. ATM/Debit Card

This matter was discussed. No action taken.

Item #12: Board Member Reports, Updates and Items of Interest

The Board discussed having a booth at the Swedish Festival with hand-outs, a banner, pamphlets and perhaps a nurse/paramedic to do blood pressure checks. Shereme will contact Chief Ray to determine when the new ambulance will be ready (and if it could be displayed at an event) and to ask if a paramedic could do blood pressure checks at a booth at the Swedish Festival (or another city-wide event).

Arlie advised Valley Health Team is still working on the extended hours possibility.

Arlie will contact Crestwood regarding an update.

Item #13: Consultant Reports and Updates:

None

Item #14: Adjournment

Meeting adjourned at 4:22 p.m. to the next regularly scheduled meeting to be held April 11, 2018, at 4:00 p.m.

Respectfully submitted,

Judy Bibb, Secretary